

## Current FACT Committee Opportunities

### Standards Committee

*Purpose:* Draft Standards and guidance for Hematopoietic Cellular Therapy Standards and Immune Effector Cell Standards using evidence-based science and considering evolving uses of cellular therapy.

*Responsibilities:*

- Attend weekly, bi-weekly, or monthly teleconferences during the drafting phase and public comment review phase.
- Draft Standards and Accreditation Manual for cellular therapy product collection, processing, and administration.
- Evaluate public comments and approve or disapprove as appropriate.
- Draft and propose interim standards and guidance updates as necessary.
- Term is approximately three years beginning at the initiation of a new edition of Standards and ending at the initiation of the subsequent edition of Standards. (Next editions June 2023 - June 2026)

*Current expertise needed:*

- Experience with any areas of transplantation (clinical, apheresis, or processing), immune effector cellular therapies, and quality.

### Cord Blood Standards and Common Standards

Volunteers for Cord Blood Standards and Common Standards Committees will be solicited at the initiation of the standards development process for the next editions.

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### Cellular Therapy Accreditation Committee

*Purpose:* Review cellular therapy program and facility inspection reports in a timely, fair, and consistent manner, provides recommendations to the FACT Board of Directors regarding applicant program or facility accreditation status, and maintains oversight of the accreditation process.

*Responsibilities:*

- Attend monthly 1.5 hour teleconference.
- Review and assess inspection and accreditation reports.
- Determine next steps for applicant organizations to achieve accreditation.
- Review organizational survey results for streamlining the accreditation process.

*Current expertise needed:*

- Experience in all areas of accreditation (clinical, apheresis, with priority for cell processing).
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## **Cord Blood Accreditation Committee**

*Purpose:* Review cord blood bank inspection reports in a timely, fair, and consistent manner, provides recommendations to the FACT Board of Directors regarding applicant cord blood bank accreditation status, and maintains oversight of the cord blood bank accreditation process.

Responsibilities:

- Attend monthly one-hour teleconference.
- Review and assess inspection and accreditation reports.
- Determine next steps for applicant cord blood banks to achieve accreditation.

*Current expertise needed:*

- Experience with cord blood banking.
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## **Education Committee**

*Purpose:* Develop education and training programs for volunteer inspectors and personnel at applicant and accredited facilities to promote knowledge and understanding of current standards, create awareness of commonly cited deficiencies, and promote quality in cellular therapy.

Responsibilities:

- Attend monthly one-hour teleconference.
- Develop content for accreditation workshops and webinars.
- Develop content for inspector training.
- Assess and evaluate the quality of FACT's educational programs and recommend improvements.
- Serve as a FACT presenter for in-person and online education events.
- Serve as a resource for other FACT committees that have constituent education needs.

*Current expertise needed:*

- Experience in clinical transplant and cell processing.
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## **Inspector Development Committee**

*Purpose:* Promote the highest level of excellence and consistency in inspections and ensure an adequate core of committed inspectors.

Responsibilities:

- Attend monthly one-hour teleconference.
- Develop strategies for recruitment, selection, training, retention, and performance of volunteer inspectors.
- Develop curriculum, annual requirements, and administer online inspector continuing education.

*Current expertise needed:*

- Experience as an inspector (clinical, apheresis, cell processing, cord blood banking).
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## Quality Management Committee

*Purpose:* Develop and administer programs that maintain high quality in accredited programs.

*Responsibilities:*

- Attend monthly one-hour teleconference.
- Develop and review material for the FACT Quality Management Handbook.
- Offer a comprehensive schedule of webinars related to quality management activities.
- Develop content for Quality Boot Camps.
- Develop quality metrics for FACT inspection and accreditation processes, including effectiveness, efficiency, and customer satisfaction.

*Current expertise needed:*

- Experience with quality management and the FACT inspection process.
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## FACT-CIBMTR Data Audit Committee

*Purpose:* Coordinate the evaluation of transplant and cellular therapy data audits performed by FACT and CIBMTR.

*Responsibilities:*

- Attend monthly one-hour teleconference.
- Participate in the joint FACT-CIBMTR data review process by assessing program's progress on implementing corrective action plans.
- Develop education and provide assistance to programs to improve data management and reporting.

*Current expertise needed:*

- Experience with clinical and data management, including physicians and data managers.
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## Immune Effector Cell Task Force

*Purpose:* Develop and promote standards and accreditation for immune effector cellular therapy.

*Responsibilities:*

- Attend monthly one-hour teleconference.
- Evaluate current and evolving immune effector cellular therapy practices and propose standards as appropriate.
- Identify opportunities and barriers for advancing immune effector cellular therapy and methods in which FACT can contribute to solutions.
- Develop and present educational content for a variety of stakeholders, including, but not limited to, immune effector cellular therapy programs, solid tumor oncologists, industry, payers, and multistakeholder groups.

*Current expertise needed:*

- Experience with tumor infiltrating lymphocytes (TIL), specifying area of experience (starting material collection, cellular product processing, or clinical administration).
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### **Clinical Outcomes Improvement Committee**

*Purpose:* Assist hematopoietic progenitor cell transplant programs with improving patient outcomes by providing resources, creating tools, and reviewing corrective action plans.

*Responsibilities:*

- Attend monthly one-hour teleconference.
- Review corrective action plans from programs that did not meet or exceed expected clinical outcomes.
- Propose potential standards and guidance information to the Standards Committee when appropriate based on reviews of clinical outcomes corrective action plans.
- Provide Education Committee with recommendations for educational sessions regarding available comparative national and international data and their significance.
- Educate cellular therapy programs about how to develop an effective corrective action plan including methods for conducting a root-cause investigation and analysis.

*Current expertise needed:*

- Experience with clinical outcomes assessment and corrective action plans.
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### **Regenerative Medicine Task Force**

*Purpose:* Develop and promote standards and accreditation for non-HPC cellular therapies.

*Responsibilities:*

- Attend monthly one-hour teleconference.
- Evaluate current and evolving cellular therapies for regenerative medicine and propose standards as appropriate.
- Promote stakeholder support for standards and accreditation within the regenerative medicine community via development of and participation in FACT educational events and conference sessions.

*Current expertise needed:*

- Experience with collection of cells for cellular therapies for indications other than hematological diseases, specifying source of cells, method of collection, and intended use of the cells.
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### **Technology Committee**

*Purpose:* Enhance, refine, streamline, and improve the efficiency of the accreditation process and educational programs through the continued improvement of Technology and FACT's online presence.

Responsibilities:

- Attend quarterly one-hour teleconference.
- Suggest ideas to enhance user's experience using the Accreditation Portal.
- Evaluate and review new portal features.
- Evaluate new technologies to improve business processes.
- Interface with other committees to identify data needs to develop and publish reports.
- Evaluate a mobile app option for FACT's resources such as Standards, announcements, newsletter, and education.

Who should apply:

- **The Invested Applicant:** Are you passionate about improving the field of Cellular Therapy? Are you interested in improving the FACT Accreditation Portal? *We have a job for you.*
  - **The Technology Avoidant:** Do you repel technology? Do things break when you look at them? *We have a job for you.*
  - **The Early Adopter:** Do you camp out in front of the Apple store for the next version? Do you want to be the first to try something new? *We have a job for you.*
  - **The Tech Savvy:** Do you secretly enjoy setting up your home Wi-Fi? Or set up a holiday light display synchronized to music? *We have a job for you.*
  - **The Risk Taker:** Do you assemble Ikea furniture without the instructions? Or take things apart to find out how they work? *We have a job for you.*
  - **All others:** Regardless of your technical abilities, we need people interested in offering their unique perspectives! *We have a job for you.*
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